

CERTIFICATE OF NEED

2009 Training Schedule

Below is the 2009 Training Schedule for the Certificate of Need (CON) Program Review Section. These trainings are designed to better educate interested parties about the CON process; provide a forum as well as an educational opportunity to interact with other CON applicants, potential applicants and interested parties; and improve communication and enhance understanding of the CON Program and offer insight into recent and upcoming changes such as the online application and survey systems.

1) Web-based Annual Survey Training (Lansing)

Date: Friday, February 20

Time: 10:00 AM to 12:00 PM

Location: 320 S. Walnut St., Lewis Cass Building, 3rd Floor, Lansing, Michigan

Purpose: This training will demonstrate the new Web-based annual survey to be completed by all approved CON providers. This new online survey system will replace the current process requiring entities to complete an Excel Spreadsheet and mail to the Department. Anticipated release of the 2008 Annual Survey (Web) is early March.

2) Web-based Annual Survey & Online Application System CON E-Serve (Southfield)

Date: Friday, February 27

Time: 12:00 PM to 2:00 PM

Location: Blue Care Network, 20500 Civic Center Drive, Southfield, Michigan

Purpose: This training will demonstrate the new Web-based annual survey to be completed by all approved CON providers. This new online survey system will replace the current process requiring entities to complete an Excel Spreadsheet and mail to the Department. Anticipated release of the 2008 Annual Survey (Web) is early March. In addition, this training will conclude with a brief demonstration and question and answer session on the online application system (CON E-Serve).

3) Web-based Annual Survey & Online Application System CON E-Serve (Grand Rapids)

Date: Friday, March 13

Time: 10:00 AM to 12:00 PM

Location: Davenport University's Lettinga Campus, Lower Level Meeting Hall, 6191 Kraft Ave SE, Grand Rapids, Michigan

Purpose: This training will demonstrate the new Web-based annual survey to be completed by all approved CON providers. This new online survey system will replace the current process requiring entities to complete an Excel Spreadsheet and mail to the Department. Anticipated release of the 2008 Annual Survey (Web) is early March. In addition, this training will demonstrate steps for registering for the online system, searching for information, generating reports, and completing and submitting letters of intent, amendments, emergency CONs, nonsubstantive, substantive applications, as well as paying the application fee online.

4) Online Application System & Follow Up Training (Lansing)

Date: Wednesday, July 15

Time: 1:00 PM to 3:00 PM

Location: 320 S. Walnut St., Lewis Cass Building, 3rd Floor, Lansing, Michigan

Purpose: This training will demonstrate steps for registering for the online system, searching for information, generating reports, and completing and submitting letters of intent, amendments, emergency CONs, nonsubstantive, substantive applications, as well as paying the application fee online. In addition, this training will conclude with a brief question and answer session on what is required to complete a Progress Implementation Progress Report (CON-1300) to demonstrate completion of a project within the terms and conditions of the CON approval.

Registration: To register for any of the above trainings, please send your name, company name, and phone number with the training number and location to Rose Moyer at Moyer1@michigan.gov. Questions, please call 517.241.3344. Registration for individual sessions will open 30 days prior to training event.